

INFORMATION PACKET

**ASSOCIATE IN APPLIED SCIENCE
PHYSICAL THERAPIST ASSISTANT**

**CARL ALBERT STATE COLLEGE
DIVISION OF HEALTH SCIENCES
1507 SOUTH McKENNA
POTEAU, OK 74953**

FOR AN APPLICATION CONTACT:

**DEPARTMENT OF PHYSICAL THERAPIST ASSISTANT EDUCATION
918-647-1357**

Carl Albert State College, in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, and the Rehabilitation Act, the Americans with Disabilities Act of 1990, the Civil Rights Act of 1991 and other federal laws and regulations does not discriminate on the basis of race, color, national origin, sex (including pregnancy), age, religion, handicap, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, financial aid, and educational services.

March 2013

ACCREDITATION



Physical Therapist Assistant Education Program at Carl Albert State College is
accredited by:
Commission on Accreditation in Physical Therapy Education

American Physical Therapy Association
1111 North Fairfax Street
Alexandria, Virginia 22314
1-703-684-7343

11/17/2010 thru 12/31/2020

CARL ALBERT STATE COLLEGE
HEALTH SCIENCES DIVISION

**Guidelines for Admission to and Retention in the
Associate in Applied Science
Physical Therapist Assistant Program**

Enrollment in the Associate in Applied Science in Physical Therapist Assistant Program is limited because of available laboratory facilities in the community as well as limited faculty and financial resources.

Carl Albert State College fully subscribes to all principles and requirements of the Rehabilitation Act of 1973 for qualified handicapped individuals and the Americans with Disabilities Act of 1990. Therefore, applicants are encouraged to self-identify their accommodation needs as part of the admissions process. It is important to note that in order to successfully progress through the PTA curriculum and function as a practicing physical therapist assistant upon graduation, an individual must be able to perform certain physical activities that include vocal, visual, auditory and dexterity requirements.

Therefore, in order to be considered for admission to or retention in the physical therapist assistant program after admission, all applicants will possess:

1. Sufficient visual acuity, such as is needed in the accurate preparation and administration of medications, and for the observation necessary for client assessment and physical therapy care.
2. Sufficient auditory perception to receive verbal communication from clients and members of the health team and to assess health needs of people through the use of monitoring devices such as stethoscopes, timers, cardiac monitors, fire alarms, etc.
3. Sufficient gross and fine motor coordination to respond promptly and to implement the skills required in meeting client health care needs safely. These include, but are not limited to, manipulation of equipment and performance of CPR.
4. Sufficient communication and language skills (speech, comprehension, reading, writing) to interact with clients and the health care team to communicate effectively, as may be necessary in the client's interest and safety.
5. Sufficient intellectual functions and emotional stability to plan and implement care for clients.

The individual will need to notify the Department of Physical Therapist Assistant Education Admissions Committee in writing if such a disability exists or occurs during matriculation in the PTA program.

Professional documentation may be requested regarding the individual's ability to perform tasks required of a physical therapist assistant. The Americans with Disabilities Act Coordinator is located in the Ollie Center building, office OCAE 1203.

An individual denied admission or continuance in the program due to the inability to perform certain activities has the right to appeal any decision made. A complete copy of the Grievance Procedure may be obtained from the CASC Student Handbook online.

CARL ALBERT STATE COLLEGE
DEPARTMENT OF PHYSICAL THERAPIST ASSISTANT EDUCATION

ADMISSION REQUIREMENTS

The applicant **MUST** meet the following criteria to be eligible for admission to the Associate in Applied Science (Physical Therapist Assistant) program:

1. ACT Composite Score
 - A. **Original ACT** (taken prior to September 1989) composite score of 16 required - no points given.
 - B. **Enhanced ACT** (taken after September 1989) composite score of 19 required - no points given.
 - C. Points will be given for ACT Composite Scores above 19 Enhanced or above 17 Original as follows:

<u>Enhanced ACT</u>	<u>Original ACT</u>	<u>Points</u>
20-22	17-21	5
23-25	22-24	10
26 or above	25 or above	15

2. Grade point average:
 - A. A retention grade point average (GPA) of 2.5 (C) or above on academic work completed is required.
 - B. All courses for the PTA program must be completed with a minimum grade of “C”.
 - C. Points will be given for GPA (college courses or high school) using the following guidelines:

12 hours college credit or more attempted - use retention college GPA (*high school transcript not required – submit college transcripts*)

11 hours college credit or fewer - use high school GPA (*submit high school transcript*)

<u>Retention GPA</u>	<u>College GPA Points</u>	<u>H.S. GPA Points</u>
2.50 - 2.74	5	4
2.75 - 2.99	10	8
3.00 - 3.24	15	12
3.25 - 3.49	20	16
3.50 - 3.74	25	20
3.75 - 4.00	30	24

Note: Grades earned in zero level courses are not included in calculating the retention GPA nor are they included in the 12 hours of college credit.

3. Required College Hours Completed
Applicant may earn one (1) point for each **required** general education **credit hour** completed. Only general education credit hours **required** for completion of the Associate in Applied Science (Physical Therapist Assistant) program will be counted. 23 points possible

4. Prior Degrees Earned
 - A. The minimum ACT Composite score **is required** for applicants who have earned a prior degree.

 - B. Points will be given for prior degrees as follows:

Associate's	5 points
Bachelor's	10 points
Master's or higher	15 points

5. Preference Points: (Optional)
Clinical Observation: Five (5) preference points will be awarded to applicants who successfully complete a total of at least **16 hours** of clinical observation in at least 2 different physical therapy settings in at least 2 separate Physical Therapy clinics (**example: hospital - 8 hours and outpatient - 8 hours**) All observations must be done under the supervision of a licensed Physical Therapist or Physical Therapist Assistant, no exceptions. All documented hours must be submitted on the form provided by the CASC Department of Physical Therapist Assistant Education in the application packet. Copies of this form may be duplicated as needed.

6. Supplemental College Courses: (Optional) 15 points possible
One (1) point per credit hour will be awarded if the following courses are **completed** with a grade “C” or higher **prior** to application. Courses must be completed within 5 years of application.
Math 1513 – College Algebra (3 pts.)
AHS 1113 – Medical Terminology (3 pts.)
Zoology 1114 – General Zoology (4 pts.)
Chemistry 1115 – General Chemistry I (5 pts.)

7. Reading Scores: (no points given)
 - A. A 12th grade reading level is required of all applicants who do not have a college degree.
 - B. Applicants whose “**Original ACT**” combined Social Studies and Natural Sciences subtest scores are less than 28 will be required to take the COMPASS Test for Reading and achieve a minimum score of 81.
 - C. Applicants whose “**Enhanced ACT**” Reading subtest score is less than 19 will be required to take the COMPASS Test for Reading and Achieve a minimum score of 81.

8. Math Competency
 - A. ACT Math Subtest Score of 19 required
 - B. Applicants whose ACT Math subtest score is less than 19 may meet this requirement by having completed Math 0123 – Intermediate Algebra or Math 1513 – College Algebra with a minimum grade of “C”.

9. **All** science courses required by the physical therapist assistant program and supplemental science courses must have been completed within the last five (5) years prior to the student's admission into the physical therapist assistant program. A grade of “C” or better must be made in the science courses. Courses to which this policy applies are:
 Zoology 2124 Human Anatomy
 Zoology 2114 Human Physiology
10. Admission to the AAS PTA Education program is very competitive. **Meeting the minimum requirements for admission does not guarantee acceptance.** Applicants are scored on a number of objective criteria. The criteria include:
- ACT Composite Score;
 - Retention GPA (≥ 12 college hours/college GPA) (< 11 college hours/HS GPA);
 - Completed general education courses that are required for the AAS PTA degree;
 - Supplemental courses completed;
 - Completion of a prior degree from an accredited college or university;
 - Completion of observation hours.

Selection of applicant is based on **TOTAL POINT SCORE**,

Note: It is requested that applicants pick up application packets in person so that specific information may be verified. If the applicant cannot come to the campus to pick up a packet, one will be mailed upon telephone request by the applicant. Please do not ask family members or friends to pick up an application packet for you.

Forms and information included in the application packet **MAY NOT** be copied without written permission from the Health Sciences Division.

LATE APPLICANTS

Applicants who submit an application after February 1st, **may** be considered **IF** the admission quota is not met. Late applicants will be considered prior to classes starting in the fall semester on a **space available basis**.

ADMISSION OF PERSONS WITH AN ARREST AND/OR CRIMINAL CONVICTION

No individual may be admitted to the Associate in Applied Science (Physical Therapist Assistant) program who has not or will not complete any parole and/or probationary requirements **prior** to the applications deadline.

Individuals who have been arrested and/or convicted of a felony offense, a drug or alcohol related offense, or certain offenses involving moral turpitude (i.e., larceny) prior to admission to the PTA program are considered on an individual basis by the Admissions Committee. In these deliberations, the Committee considers the following factors:

1. The nature of the crime(s);
2. Evidence of rehabilitation;
3. Personal characteristics;
4. Behavior/action since the offense was committed;
5. The total criminal records; and
6. The disciplinary action of the court.

Individuals with an arrest and/or criminal conviction are advised that the Oklahoma State Board of Medical Licensure and Supervision will consider their application for licensure by examination on an individual basis. This may require a personal appearance before the Board in the final semester of the program. It is a prerogative of the Board to grant or deny the application.

CARL ALBERT STATE COLLEGE
DEPARTMENT OF PHYSICAL THERAPIST ASSISTANT EDUCATION

APPLICATION PROCEDURES

1. Complete the admission process for Carl Albert State College, including the ACT college entrance test.
2. Complete an application form for admission to the Associate in Applied Science in the Physical Therapist Assistant program. Application packets will be available **October 1st**.*
3. Provide a copy of your ACT scores:
 - A. Applicants whose **Original ACT** combined Social Studies and Natural Science subtest score is less than 28 will be required to take the COMPASS Test for Reading and achieve a minimum score of 81.
 - B. Applicants taking the **Enhanced ACT**, administered after September 1989, must have a minimum score of 19 on the Reading subtest. Applicants with a score lower than this will be required to take the COMPASS Test for Reading and achieve a minimum score of 81. A 12th grade reading level on this test is **required** of all applicants who do not have a college degree for admission into the PTA program.
 - C. Math requirements - See page 4 of packet.
4. Provide an **official** copy of your transcript from high school and **ALL** colleges attended (including CASC).**
5. The application process **must** be completed by **February 1st** of each year. It is the applicant's responsibility to check with the division office to be sure all required forms and/or information have been received before the **February 1st** deadline.
6. Applicants will be notified by mail of the decision of the Admissions Committee. Applicants who are not admitted may reapply in subsequent years.

***Only one class is admitted each year - in the fall semester. Application packets are available in the Health Sciences Division office after October 1st each year.**

****An official copy of ALL transcripts must be submitted with the application.**

Upon admission into the PTA program, the applicant will be required to complete a Health Survey form and Criminal Background Check.

THERE MAY BE ADDITIONAL COURSES YOU WILL NEED TO TAKE BASED ON ACT SCORES AND/OR HIGH SCHOOL CURRICULAR DEFICIENCIES, AND *PREREQUISITES.

CARL ALBERT STATE COLLEGE
DEPARTMENT OF PHYSICAL THERAPIST ASSISTANT EDUCATION
Program of Studies

FIRST YEAR:

SEMESTER HOURS

Fall Semester:

English 1113 Freshman Composition I	3
Zoology 2124 Human Anatomy (*Prereq Zoo1114)	4
Psychology 1113 Introduction to Psychology	3
PHTA 1283 Physical Disabilities	3
PHTA 1113 Introduction to Physical Therapy	<u>3</u>
	16 Total

Spring Semester:

Zoology 2114 Human Physiology (*Prereq Zoo 1114, Math 1513 & Chem 1115)	4
English 1213 Freshman Composition II	3
PHTA 1203 Anatomy and Physiology for PTAs	3
PHTA 1231 Clinical Orientation	1
History 1483 American History 1492-1865 <u>OR</u>	3
History 1493 American History 1865-Present	
PHTA 1292 Physical Therapy Procedures I	<u>2</u>
	16 Total

Summer Semester:

Political Science 1113 American Federal Govt.	<u>3</u>
	3 Total

Fall Semester:

PHTA 2332 Clinical Experience I	2
PHTA 2343 Physical Therapy Procedures II	3
PHTA 2353 Neurology and Pathology	3
PHTA 2363 Kinesiology	3
PHTA 2373 Therapeutic Exercise I	<u>3</u>
	14 Total

Spring Semester:

PHTA 2382 Medical Office Management	2
PHTA 2413 Rehabilitation	3
PHTA 2432 Clinical Experience II	2
PHTA 2442 Psychosocial Aspects of Physical Ther	2
PHTA 2473 Therapeutic Exercise II	<u>3</u>
	12 Total

Summer Semester:

PHTA 2534 Clinical Experience III	<u>4</u>
	4 Total

Total 65 Cr. Hrs.

CARL ALBERT STATE COLLEGE
DEPARTMENT OF PHYSICAL THERAPIST ASSISTANT EDUCATION
ADMISSION SUMMARY WORKSHEET

Applicant Name _____

Application Year _____

ACT Composite Score (Check)

Points	Score _____	Points Poss.	Enhanced <input type="checkbox"/>	Original <input type="checkbox"/>
		5	20-22	17-21
		10	23-25	22-24
		15	26+	25+

Reading Requirement (Enhanced ACT 19; Original ACT 28; Compass Rdg 81)

_____ ACT Subtest Score

_____ Compass Reading

ACT Math Requirement (Enhanced ACT – 19; Original ACT – 16)

_____ ACT Subtest Score

_____ Math 0123 or Math 1513

Grade Point Average (GPA) (Check)

College

HS

Points	GPA _____	Retention GPA	College Points	HS Points
		2.50 - 2.74.....5.....4
		2.75 - 2.99.....10.....8
		3.00 - 3.24.....15.....12
		3.25 - 3.49.....20.....16
		3.50 - 3.74.....25.....20
		3.75 - 4.00.....30.....24

Required College Hours Completed (23 points possible) (Check)

Points	___ ENGL 1113 (3pts)	___ Zoo 2124 (4 pts)	___ HIST 1483 (3 pts)
	___ Comp I	___ Anatomy	___ or 1493 History
	___ ENGL 1213 (3pts)	___ Zoo 2114 (4 pts)	___ POS 1113 (3 pts)
	___ Comp II	___ Physiology	___ Am Fed Govt
			___ PSY 1113 (3pts)
			___ Intro to Psychology

Supplemental College Courses Completed (15 points possible) (Check)

Points will be given as listed below if courses are completed with a grade of a "C" or better:

Points	_____ Math 1513 (3 pts.)	_____ AHS 1113 (3 pts.)
	_____ College Algebra	_____ Med Terminology
	_____ Zoology 1114 (4 pts.)	_____ Chemistry 1115 (5 pts.)
	_____ Gen Zoology	_____ Chemistry I

Prior Degrees Earned (Check)

Points	Points Available	Degree
	5	Associates <input type="checkbox"/>
	10	Bachelors <input type="checkbox"/>
	15	Masters <input type="checkbox"/>

Observation Preference Points (Check)

Points	<input type="checkbox"/> Yes	<input type="checkbox"/> No

TOTAL POINTS

Scorer's Initial & Date _____

Carl Albert State College
 Department of Physical Therapist Assistance Education
 Cost of Training Information (Estimated)

Required Tuition, Fees, Etc. @ \$88.80/Hr. General Education Courses and
 \$113.80 for PTA Courses

Tuition/fees for General Ed (23 hours)	\$2152.80
Tuition for Technical (42 hours)	\$4981.20
Books (approx. \$500.00/semester)	\$2,100.00
Graduation Fee	\$15.00
Student ID	\$4.00
Miscellaneous*	
Lab Jacket	\$50.00
CASC PTA Patch	\$10.00
Lab Kit	\$150.00
PTA Program Shirt	\$40.00
Immunizations/Titer	\$200.00
CPR Certification	\$50.00
Student PTA Assoc. Dues (CASC Student Club)	\$20.00
APTA Dues (National Professional Assoc.)	\$75.00
Liability Insurance	\$15.00
Dress Pants	\$60.00
Closed Toe Shoes	\$60.00
Campus Lab Clothing (Shorts, Sports Bra, Etc.)	\$35.00
Criminal Background Check	\$44.00
Total	\$10,062.00

*Does not included travel expenses. Each student is expected to supply their own means of transportation to and from their clinical experience. A total of 16 weeks of full time (5 days/week, 8 hours/day) clinical experience is required to graduate from the program. The amount of money required to travel depends upon the distance of the students' place of residence to their clinical experience. In the event that a student requests or is assigned a clinical experience beyond commuting distance, the student is responsible for any costs incurred for room and board they may require at a given affiliation. The average distance to a clinical facility from CASC is approximately 45 miles.

Rev. 7/11, 7/13